

ASHRAE RP: Donor Recognition

Please use this form to request Donor Recognition items IF you did not receive an e-mail from RP Staff with instructions for on-line ordering.

Name:

Chapter:

Phone:

Date of Donor Recognition Event:

Email:

Please send the requested items to this address:

I would like to order the following donor recognition items:

Reminder: Please compare Donor Rec list with final Donor Detail Report to find donors not in "Home" Chapter

Donor Rec Items of \$500 or more

Certificates for donors less than \$500

** Donor rec items for donors of less than \$500 are mailed directly from Headquarters in August*

Notes/Special Requests/Additional Donors:

This form (or on-line order using the link that was e-mailed to you) must be submitted to Headquarters by October 15 in order to qualify for PAOE Points.

Send to:

Meredith Henderson
Fax: 678-539-2147
E-mail: mhenderson@ashrae.org